



SRI RAMAKRISHNA INSTITUTE OF TECHNOLOGY, COIMBATORE-10.

(An Autonomous Institution)

(Educational Service: M/S SNR Sons Charitable Service)

(Approved by AICTE, Accredited by NBA and Affiliated to Anna University, Chennai)

(NAAC Accredited Institution with A Grade)



Transport Registration / Renewal Form

Date:

Academic Year:

Name of the Student :
Register Number :
Year of Study :
Branch & Section :
Father's Name :
Parent Mobile Number :
Boarding Point :
Student Mobile No. :
Student E-Mail ID :

Affix Passport Size
Photo

Contact address with pin code:

COLLEGE TRANSPORT RULES & REGULATIONS

1. The students are instructed to fill the transport registration form within two days from the date on which the college opens for the academic year.
2. The Students should not board the college bus without bus pass, if not he/she is liable to pay a fine.
3. Only authorized students will be allowed to travel in the college bus.
4. The Students who have not paid the entire transport fee, will not be allowed to board the college bus.
5. Parents are requested to ensure that their ward is punctual to the boarding point five minutes prior to the arrival of the college bus.
6. Buses will run at the schedule time except in case of traffic / technical problems.
7. Stopping the buses in between the boarding points are not permitted.
8. Users shall board the same bus which is particularly allotted to them.
9. During the return trip, the student should board the bus at the campus at least five minutes before the scheduled departure.
10. The college can change pick up/drop off location at any time as per bus routing requirements to serve intents of the majority. The bus routes may be combined rarely in unavoidable circumstances.

11. The student should board the college bus only at the approved boarding point. The Checker/Driver will monitor the same.
12. In case, the student wants to change the boarding point, he/she has to submit an application to the Transport Officer. Only after approval the boarding point will be changed. Until getting approval of changed boarding point, the bus fees will be charged based on the original boarding point.
13. In case of student who is found boarding the bus at a longer distance than the authorized boarding point, the bus fees for such longer distance travelled will be recovered with penalty.
14. The fee paid for utilizing the transport facility is for one entire academic year and should not be refundable even if the student doesn't use the transport facility for a single day.
15. The student should not intake food/snacks inside the bus.
16. The student must obey all the rules of safety and should not create any disturbance on the bus that may distract the driver.
17. No part of the body should be extended from the window at any time.
18. The student should not throw anything inside or out of the bus at any time.
19. The emergency door and emergency window should only be used in emergencies.
20. The student should behave well during the college bus travel. In case of misbehavior of a student, the checker/driver will report it to the concerned class tutor/HOD for disciplinary action.
21. The student has to take care of his/ her belongings during the travel. The college will not be responsible for any loss of the belongings of the student.
22. If any student is found damaging the property of the bus, he/she will have to bear the expenses incurred on that.
23. Any suggestion / complaint, regarding transport, can be submitted to the transport department in writing. The same will be addressed in due course of time.

Declaration

I / We have read and understood the bus regulations. I / We agree to comply with the prevailing bus regulations its amendments.

Student's Signature : _____

Parents / Guardian Signature : _____

Date: _____ **Place:** _____

Approved by,

Transport Officer

College Office

Principal